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21 January 2022

To: Chairman – Councillor Jose Hales
Vice-Chairman – Councillor Sue Ellington
All Members of the Grants Advisory Committee - Councillors
Dr. Claire Daunton, Bill Handley and Peter McDonald

Quorum: 3

Substitutes: Councillors Bunty Waters, Dr. Shrobona Bhattacharya, Mark Howell,
Heather Williams, Tom Bygott, Dr. Martin Cahn and
Sarah Cheung Johnson

Dear Councillor

You are invited to attend the next meeting of **Grants Advisory Committee**, which will be held in the **Council Chamber - South Cambs Hall** at South Cambridgeshire Hall on **Monday, 31 January 2022 at 2.00 p.m.** A weblink to enable members of the press and public to listen to the proceedings will be published on the page of the Council's website containing the online version of this agenda, normally, at least 24 hours before the meeting.

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully
Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda		Pages
1.	Apologies for Absence	
2.	Declarations of Interest	
3.	Minutes of Previous Meeting To authorise the Chair to sign the Minutes of the meeting held on	1 - 2

Friday 17 December 2021 as a correct record.

- | | | |
|-----------|--|----------------|
| 4. | Community Chest: Funding Applications | 3 - 16 |
| 5. | Children and Young People's Grant: Funding Applications | 17 - 54 |
| 6. | Date of next meeting
Friday 25 February 2022 at 10:00am. | |

**GUIDANCE FOR VISITORS TO SOUTH CAMBRIDGESHIRE
HALL**

Agenda Item 3

South Cambridgeshire District Council

Minutes of a meeting of the Grants Advisory Committee held on
Friday, 17 December 2021 at 2.00 p.m.

PRESENT: Councillor Jose Hales – Chair
Councillor Sue Ellington – Vice-Chair

Councillors: Dr. Claire Daunton Bill Handley

Officers in attendance for all or part of the meeting:

Aaron Clarke	Democratic Services Officer
Cecilia Murphy-Roads	Development Officer
Lesley McFarlane	Development Officer (Health Specialist)
Kathryn Hawkes	Programme Manager

Councillor John Williams (Lead Cabinet Member for Finance) was in attendance, by invitation.

Councillor Cllr Peter McDonald was in attendance remotely, by invitation.

1. Apologies for Absence

There was an apology for absence from Cllr Jose Hales.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of Previous Meeting

The Grants Advisory Committee authorised the Chair to sign, as a correct record, the minutes of the meeting held Friday 26 November 2021.

4. Community Chest: Funding Applications

The Committee reviewed all the Community Chest applications received between 16 November 2021 and 7 December 2021.

After consideration of this application, the Committee recommended to the Lead Cabinet Member for Finance that:

1. 1st Sawston Boy's and Girls' Brigade (CHPHFLJK), to be approved and funded at the full amount requested of £401.91

5. Children and Young People's Grant: Funding Applications

It was noted by the Committee that the funding had become available as a result of unspent money from the Mobile Warden Schemes. It had been decided in workshops with Grants Advisory Committee Members that the money should go towards Children & Young People in recognition of the impact of Covid-19.

It was explained that officers had used a weighted score system similar to Zero Carbon Community Grants, officer scoring was to be found in Appendix A.

It was suggested that the capital fund requests could be send to the Community Chest Grant scheme to enable the available funding to be focussed on the revenue funding applications.

It was **agreed** that this item would be deferred to the next meeting of the Grants Advisory Committee to allow the officers to provide more information to the Committee.

6. Service Support Grants to the Voluntary Sector: 6-month Update Report

It was noted that all mid-year reports came from those organisations in receipt of £15,000 or more, except for CCVS, which while in receipt of £10,000 annual funding, produces a mid-year report due to the nature of its work.

Officers explained that Community Transport Groups had been adapting their services to be more prescriptive regarding what purpose their car schemes can be used for to prioritise such things as medical appointments. The Committee noted that these groups had lost a lot of their older volunteers due to the Covid-19 pandemic but that the volunteer numbers had begun to pick up amongst younger demographics.

Cllr Peter McDonald issued praise to Citizens' Advice for all the help that they had been able to provide to residents during the Covid-19 pandemic which officers agreed to pass onto the organisation.

Officers confirmed that all grant applications would be posted to the County Council's Innovate and Cultivate fund for other sources of additional funding.

The Grants Advisory Committee noted and accepted the content of the report and appendices as presented.

7. Date of next meeting

Friday 28 January 2022 at 10:00am.

The Meeting ended at 3.10 p.m.



Report to:	Grants Advisory Committee	31 January 2022
Lead Cabinet Member:	Councillor John Williams Lead Cabinet Member for Finance	
Lead Officer:	Jeff Membery	

Community Chest Grant: Funding Applications

Executive Summary

1. To consider new applications received between 8 December 2021 to 14 January 2022 to the Community Chest Grant funding scheme.

Key Decision

2. No

Recommendations

3. It is recommended that the Grants Advisory Committee considers all applications for funding that are set out in Appendix A to this report and makes a recommendation to the Lead Cabinet for Finance regarding the level of funding (£0 - £2,000) to be awarded for each or defers a decision, if further information is required, or reject an application if it doesn't comply with the grant criteria.

Reasons for Recommendations

4. The Grants Advisory Committee's role is to consider and make recommendations to the Lead Cabinet Member responsible for grants, or Cabinet as appropriate, including, but not limited to:
 - a) Reviewing the Council's grants schemes to ensure they reflect Council priorities.
 - b) Designing any new or revised grants schemes, including consideration of criteria and guidance applicable in respect of each scheme.
 - c) Considering applications made under the Council's grants schemes.

Details

5. The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire. Applicants may apply for up to £2,000 and the community activity or project must deliver one or more of the following:

- Improvements to community buildings and spaces (i.e., village halls / pavilions / play areas etc)
- Repairs to historic buildings / monuments / memorials
- Equipment / capital purchase
- Materials
- Start-up costs (may include training of staff / volunteers, hall hire and other revenue costs)
- Costs involved with the creation of a Community-Led Plan (not the resulting projects)
- Enhance the natural environment / result in a sustainable increase in local biodiversity

In accordance with the criteria, Parish Councils of any size can apply for biodiversity grants through this fund if they are not already in receipt of a grant from the Council's Zero Carbon Communities grant fund.

Parish Councils are also eligible to apply if they are using funds to deliver community engagement for the creation of a Community-led Plan.

6. Guidance notes and full eligibility criteria can be found at Appendix B.
7. Total amount of funding made available for Community Chest Grants 2021/22 is **£58,140.00**.

In addition there is **£10,000** ringfenced for 2021/22 for Biodiversity Grants and **£50,000** ringfenced (expiring in October 2023) for the creation of **Community-Led Plans**.

8. A summary of the applications can be found at Appendix A (copies of the applications forms are available from the Communications and Communities Team upon request).

The table below details the budget remaining at the time of this report within each subsection of the Community Chest, as well as the number of applications made, and the total amounts applied for.

Type (total fund for the period)	Date fund expires	Total budget at last month	Applications received this month	Total applied for this month	Remaining budget
Community Chest (£58,140)	31 March 2022	£32,553.87	2	£1,115.00	£31,438.87
Biodiversity (£10,000)	31 March 2022	£10,000	0	£0.00	£10,000
Community-Led Plans (£50,000)	October 2023	£50,000	0	£0.00	£50,000
Total	-	£ 92,553.87	2	£1,115.00	£91,438.87

Options

9. The Grants Advisory Committee may consider all applications for funding that are set out in Appendix A of this report and recommend to the Lead Cabinet Member for Finance to:
- A) award the amount of funding requested,
 - B) award an alternative amount of funding, including zero funding,
 - C) defer a decision, if further information is required from grant applicants, or
 - D) reject an application stating the reason for this.

Implications

10. There are no significant implications

Consultation responses

11. Wherever possible, local members have been consulted on applications that directly affect their local area.

Alignment with Council Priority Areas

12. The corporate aims are referenced in the criteria and guidance notes for the Community Chest.

Background Papers

Grants Advisory Committee Meetings

<https://scambs.moderngov.co.uk/ieListMeetings.aspx?CId=1096&Year=0>

Appendices

Appendix A: Applications Summary

Appendix B: Guidance notes for Community Chest

Report Author:

Cecilia Murphy-Roads –Development Officer

e-mail: Cecilia.Murphy-Roads@scambs.gov.uk

Telephone: (01954) 713379

Reference	LTZPQRXF	New Application		
Name of Organisation	Sing Papworth			
Organisation Type	Community group			
CCVS Registered	No			
Parish	Papworth			
Land Owner	N/A			
Project Type	A keyboard amplifier and to cover taxi fees for disabled members to access events.			
Green option considered?	N/A			
Documentation Status	Safeguarding	Y	Accounts	Y
	Quote	Y	Mission Statement	Y
District Councillor Support	Yes - Cllr Mark Howell			
Parish Council Support – does the PC support this project in principle	Yes but they haven't approached Parish Council re this particular application for reasons stated below.			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	The Parish Council has supported the choir in the past with funding for local venues for concerts for the community (donating the cost of the venue fees at £130)			
Officer Summary				
<p>Funding to allow transportation of disabled choir members to events outside of the village, and funding for an amplifier to enable them to hold outdoor events/rehearsals.</p> <p>The Sing Papworth piano (funded by Community Chest fund a few years ago) is not loud enough to accompany the choir for a concert with lots of voices, and is not loud enough for outdoor situations such as the outdoor rehearsals that they had to hold in 2021. (The previous Musical Director of Sing Papworth had an amplifier; he has now moved on).</p> <p>Secondly, they are requesting funding for disabled access costs. The choir has disabled members, and the choir usually fund the taxis to get them to concerts outside of the village (usually 2 to 3 a year). They try to hold one concert in Papworth, but as the village hall is the only suitable venue, they often hold them in nearby villages also.</p> <p>Sing Papworth usually fund them themselves but this is becoming more difficult. Community chest funding would guarantee six taxi journeys over the next 24 months (possibly longer). Therefore, disabled members wouldn't be excluded from additional events, such as carol singing in nearby villages. The figure for this (£70 per trip) is based on the taxi used for a local concert in Eltisley (transport required between Papworth and Eltisley) in December 2021.</p> <p>The Parish Council have supported the choir – in the past they have supported with funding for local venues for concerts for the community (donating the cost of the venue fees (to the value of £130), meaning the choir can not only rehearse</p>				

and hold concerts in larger venues but also keep the ticket price low/free for the local community). They also provided funds for the regular Carols around the Christmas Tree event – a carol event for the local community they run every year. As they have regularly offered support and continue to do so, Sing Papworth did not ask them to support this particular application – specifically because although disabled choir members are part of the Papworth community, the accessibility costs are to get them to concerts outside of the parish (such as in Cambourne or Elsworth – other South Cambridgeshire areas).

Cllr Mark Howell supports this application. Cllr Howell supported their recent carolling event, Carols around the Christmas Tree and he has attended their concerts in the past. On Facebook in the local Papworth Everard group he has publicly thanked the choir for running events for the community.

They have sought out Community Chest funding rather than specific funding from their own Parish Council as the grant supports other communities in South Cambridgeshire and not just Papworth, and also because the Parish Council also support the venue hire and carolling events in the village.

Item	Cost	Quantity	Total
Keyboard Amplifier	£175	1	175
Disabled Taxi Provision	£70	6	420
-	-	-	£595

Total Project Cost:	£595	Total Applied For:	£595
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Reference	JLJLCNQL				New Application
Name of Organisation	Histon Bowls Club				
Organisation Type	Community Group				
CCVS Registered	No				
Parish	Histon & Impington				
Land Owner	Parish Council				
Project Type	Equipment purchase: 8 x Bowls Gatherers				
Green option considered?	N/A				
Documentation Status	Safeguarding	Yes	Accounts	Yes	
	Quote	Yes	Mission Statement	Yes	
District Councillor Support	Yes supported by Councillors Cahn, Heylings and Hunt				
Parish Council Support – does the PC support this project in principle	Waiting to hear back from Parish Council for their support of funding bid. Support through rate				

	reductions and they let the bowling green to the club.			
Have the parish council supported the group financially previously? If yes when, what did the group purchase? and how much?	Ongoing support through rate reductions 2020 and 2021 waiting on the exact figure.			
Officer Summary				
<p>Lawn Bowls Club (membership 55 persons)</p> <p>Membership is open to all but most members are retired. The club offers members the facility to play team and social bowls across the summer months.</p> <p>The club offers social engagement, team camaraderie, team spirit, competition, visits to opposition clubs in a 20mile radius where sporting associations are built. For away games players are often picked up from their own homes. The club has a well-attended annual dinner in Sept / October.</p> <p>Bowls matches last about 2hrs 15 mins. Players are on their feet bowling and walking up and down during this time. Talking and social engagement during this time. The existing Bowls pusher / gatherers are about 25 years old and are not easy for some members to use. The new ones are sturdier, have larger wheels/coasters enabling easier movement, are better balanced and need less effort to manipulate and push when gathering the 16 - 18 bowls up after each end is completed. Games usually comprise of 18 ends. Minimising Trip hazards. They will enable easier use by more players. 8 gatherers would be required i.e. one at each end (4 rinks in play).</p> <p>The bowling green is managed and maintained by the Parish Council from whom the club rent the bowling green for play between late April and late September each year. Annual rent about £3000 payable in arrears in October.</p> <p>The club had not approached the Parish Council for funding assistance as they had reduced the annual rent over the past two Covid affected seasons. In 2020 all league games were cancelled, heavily impacting club income. In 2021 league games were reduced as several teams did not take part, again reducing club income.</p>				
Total Project Cost:	£ 520		Total Applied For:	£ 520

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Guidance notes for Community Chest

What is the Community Chest?

The Community Chest is grant funding available to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life in South Cambridgeshire.

Who can apply?

Applicants must:

- Either be a non-profit group or organisation (including Community Interest Companies, CIC) based in South Cambridgeshire or benefiting South Cambridgeshire residents, OR be a public sector body with a demonstrable community focus (individuals and businesses are not eligible)
- Be a Parish Council or Parish Meeting with fewer than 160 registered electors*
Exemption: Parish Councils of any size can apply for funding for costs involved in the undertaking, creation or refreshing of a [Community-Led Plan](#) (Parish Plan). This does not cover the costs of delivering projects emerging from a Community-led Plan (further details below). Parish Councils of any size can also apply for biodiversity grants through this fund provided that they are not already in receipt of a grant from the Council's Zero Carbon Communities grant fund.
- Have a written constitution or mission statement
- Have an elected committee or representative steering group
- Be able to provide an up to date copy of their accounts and any relevant protection policies

If you have questions about these criteria, please contact us using the details below.

If your organisation does not have a written constitution, mission statement and/or relevant protection policies please contact Cambridge Council for Voluntary Service for advice in meeting these requirements. Please call 01223 464696 or email enquiries@cambridgecvs.org.uk

*Please note:

The Committee reserves the right to supersede this clause should the Parish Council or Parish Meeting show good cause, for example:

- a) The Parish Council or Parish Meeting have multiple settlements and the application pertains to any one of these which satisfies the 160-electors threshold or
- b) Registered electors are within 10% of the threshold.

What must the funded project deliver?

The community activity or project must:

- Meet local need and leave a legacy for the community
- Ensure equality of access
- Help us deliver one or more of the following aims:
 - Promote healthy and active communities
 - Enable inclusive communities
 - Develop skills
 - Enhance the natural environment / a sustainable increase in local biodiversity
 - Deliver community engagement through the undertaking, creation or refreshing of a Community-led Plan

What can be funded?

The activity or project should be one of the following:

- Improvements to community buildings and spaces (i.e. village halls/pavilions/play areas etc)
- Repairs to Historic Buildings/Monuments/Memorials
- Equipment/Capital Purchase
- Materials
- 'Start-up' costs (may include training of staff/volunteers, hall hire and other revenue costs)
- Costs involved with undertaking and creating or refreshing a [Community-Led Plan](#) (resulting projects will only receive funding where they would have been eligible for the Community Chest anyway).
- Regarding biodiversity projects: the purchase and planting of native trees, hedgerows, wildflower meadows or other vegetation in appropriate and suitable locations and their ongoing maintenance; the construction and erection of bird and bat boxes in suitable locations; the creation or improvement of wildlife habitats (terrestrial or aquatic); the improvement of existing habitat.

What cannot be funded?

- On-going revenue costs or overheads (e.g. salaries, rent, advertising, promotional materials). The exception to this is the creation of Community-led Plans. However, revenue costs associated with the resulting projects will not be funded.
- Projects that replace funding by other public sector bodies, including parish councils (e.g. youth services, highways)
- Costs associated with Neighbourhood Watch schemes
- Costs associated with Community Speedwatch schemes or other traffic initiatives
- Costs associated with purchasing defibrillators
- Items that would only benefit 'individuals' and not the group (e.g. sports kits)
- Projects that have previously received Community Chest funding in the same financial year
- Non-native flower tubs

How much can be applied for?

The maximum award is £2,000 in any single financial year (April-March) and can be for 100% of project costs unless the initiative is on parish council land, in which case a 50% contribution from the parish council is expected.

If there is high demand for funding it may mean that the District Council is only able to make a contribution to your project. The Council reserves the right to prioritise based on funding available, size of electorate, parish precept, indices of deprivation, number and type of applications received at any given time, priorities for the financial year and value for money. Eligibility does not guarantee grant funding.

When can groups apply?

Groups can apply at any time during the financial year until the funding is fully allocated for that period. Additional funding has been allocated until October 2023 for the creation of Community-led Plans.

Preferred green options

We will always ask applicants to seek a green option when purchasing items for their projects and this must be evidenced within the application.

For example, a group may be looking to purchase a new minibus for their community. We would expect the group to evidence and include market research with their application demonstrating that a similar electrically powered vehicle has been considered. However, if the electric alternative is not within price range, or would not be fit for purpose this must be explained before we would consider contributing towards an alternative.

Regarding biodiversity projects: planting of trees, hedgerows, wildflower meadows or other vegetation must be native. The construction and erection of bird and bat boxes must be in suitable location.

What supporting documentation is required?

- A copy of your organisation's constitution or mission statement
- A copy of your latest accounts (audited if available)
- A quote for the community activity or project
- A copy of your safeguarding policy
- A bank statement for the account you wish the funds to be paid into. Statement must be dated within the last month.
- Applications for funding towards the creation of Community-led Plans that are not made by the Parish Council itself should demonstrate that the Parish Council is supportive of the application.
- For biodiversity projects please include:
 - A plan of the proposed work, including a project map and project outcomes
 - A timeline of the proposed work indicating mileposts and delivery dates

- A brief management plan which describes how the project will be sustainable
- For Community-led Plan applications, details should be supplied of any funding being allocated by the Parish Council to the creation of the Plan.

In addition, the following will be required if relevant to the project:

- Appropriate protection policies: children, young people, vulnerable adults
- Public Rights of Way consent from landowner
- Any other relevant material that would support your application

How will the grant be paid?

If successful, the applicant will receive the grant payment once we have received acknowledgement of the grant offer and acceptance of the terms and conditions.

What are the conditions of funding?

Groups that are awarded a grant will be expected to comply with the following conditions as a minimum:

- Funding must only be used for the agreed purpose and spent within 12-months of the award being made (unless otherwise agreed in writing)
- Any publicity must acknowledge the award provided
- Unused grant must be returned to South Cambridgeshire District Council
- An end of project evaluation must be submitted to South Cambridgeshire District Council within 3-months of project completion. Details about this are available on the South Cambridgeshire District Council website
- For biodiversity projects: the project must deliver a sustainable increase in local biodiversity, known as Biodiversity Net Gain. An increase means that you should be able to demonstrate positive change in biodiversity from pre-project conditions (for example, number of trees, number of square metres of land either created or improved). Sustainability means that it should persist over time and not be a temporary change.

Any award will not be means tested but applicants will be expected to have sought other means of local funding, especially from the parish council who may have funds available through planning developments (S106) or through its precept (S137).

For further information please go to:

- [South Cambridgeshire District Council Community Chest webpage.](#)
- [Community-Led Plan toolkit - South Cambs District Council \(scambs.gov.uk\)](#)
- Contact Details: community.chest@scambs.gov.uk

Explanatory table

The Community Chest is made up of 3 streams of funding, below:

Community Chest funding	Community Group (including CIC)	Parish Council or Parish Meeting with fewer than 160 registered electors	Parish Council of any size
Community Chest £58,140	✓	✓	x
Biodiversity Grants £10,000	✓	✓	✓ (where not already in receipt of Zero Carbon Communities grant funding for the current financial year)
Community-Led Plans £50,000	✓	✓	✓

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Agenda Item 5



**South
Cambridgeshire**
District Council

REPORT TO: Grants Advisory Committee 31 January 2022

LEAD CABINET MEMBER: Councillor John Williams, Lead Cabinet Member for Finance

LEAD OFFICER: Jeff Membery, Head of Transformation, HR and Corporate Services

Children and Young People's Grant: Funding Applications

Executive Summary

1. The purpose of this paper is to present applications from organisations and groups seeking funding to support initiatives and schemes to promote wellbeing for children and young people, which build social capacity, address disadvantage and equality of opportunity. Officers have outlined their recommendations for the Grants Advisory Committee (GAC) to consider in making their own recommendations regarding grant awards to the Lead Member for Finance.

Key Decision

2. Is this a Key Decision? – No.

Recommendations

3. It is recommended that the Grants Advisory Committee considers all applications for funding that are set out in Appendix A to this report and makes a recommendation to the Lead Cabinet Member regarding how to prioritise the funding available and the level of funding (£4,000 - £8,000) to be awarded for each. The Committee could also defer a decision if further information is required or reject an application if it doesn't comply with the grants' criteria.

Reasons for Recommendations

4. The Grants Advisory Committee's role is to consider and make recommendations to the Lead Cabinet Member responsible for Finance, or Cabinet as appropriate, including, but not limited to:

- a) Reviewing the Council's grants schemes to ensure they reflect Council priorities.
- b) Designing any new or revised grants schemes, including consideration of criteria and guidance applicable in respect of each scheme.
- c) Considering applications made under the Council's grants schemes.

Details

5. The Children and Young Peoples grant scheme is a pilot grant fund making best use of unspent funds for the expansion across the district of the Mobile Warden Schemes (as agreed at Grants Advisory Committee in August 2021) with a total sum of £38,000.
6. Since the December meeting of GAC, the overall pilot grant fund has been increased by up to an additional £40,000 following funding being provided by Cambridgeshire County Council. This brings the total available funding to £78,000 for this one-off grant fund.
7. Applications were open to voluntary and community sector groups, charities and public sector bodies wishing to further improve quality of life for the children and young people of South Cambridgeshire. Applicants were invited to apply for sums £4,000 - £8,000 with the objective that the initiative/activity or project must deliver one or more of the following:
 - Help children, young people and their communities to develop their own initiatives and by doing so contribute to their own resilience and well-being and that of their community
 - Motivate and empower other children and young people and their community members to take part and, by doing so, develop social capacity.
 - Develop opportunities for children, young people and their families to engage in positive activity which is beneficial to their physical and mental health and well-being
 - Address social disadvantage and equality of opportunity.
8. Guidance notes and eligibility criteria can be found at Appendix B.
9. The total amount of funding now made available is £78,000.
10. Sixteen applications were received, totalling **£92,944.33**.
11. Fourteen applications were considered eligible and suitable to receive funding from this pilot scheme, totalling £82,920.33. Officers have scored the applications against each of the objectives in Appendix C and officer comments and summaries of applications including cost breakdown and project reach are

available in Appendix D. To help GAC in their deliberations on prioritising funding, officers have also reviewed where projects could progress with less than the full funding. Recommendations are set out in Appendix A.

12. Two applications were received from Northstowe and Trumpington Scouts groups, each requesting funds for capital expenditure. Officers reviewed these and it was considered more appropriate to redirect these groups to the Council's Community Chest Fund.
13. Of the fourteen applications, eight address mental health, two address food/diet, two address anti-social behaviour and one is non-specific.
14. The panel was made up of 3 council officers, using a tried and tested scoring matrix to assess the application against the aims and objectives of the fund. This is now available for Member review and recommendation on awards.

Options

15. The Grants Advisory Committee should consider each application for funding as set out in Appendix A to this report. The Committee could then make a recommendation to the Lead Cabinet Member for Finance to award funding in line with officer recommendations, or different amounts (including zero funding) giving reasons. The Committee can also defer a decision, if further information is required from the applicant.

Implications

16. There are no significant implications

Risks/Opportunities

17. Applicants are required to provide supporting documents including copies of their constitution, financial accounts and quotes where applicable. Applicants must agree to the grant conditions before funds are released.

Consultation responses

18. Some applications have been supported by the County Council's Youth and Community Co-ordinator for South Cambridgeshire.

Effect on Council Priority Areas

19. Ensure that South Cambridgeshire continues to offer an outstanding quality of life for our residents: the children and young people grant scheme aims to promote a good quality of life for residents, assisting directly in supporting individual wellbeing, addressing social disadvantage, promoting equality of access to services, thereby creating social capital within our communities.
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Background Papers

Grants Advisory Committee Meetings

<https://scambs.moderngov.co.uk/ieListMeetings.aspx?CId=1096&Year=0>

Appendices

Appendix A: Officer panel scores

Appendix B: Application criteria and scoring matrix

Appendix C: Offices score for each objective

Appendix D: Project summaries and officer comments

Report Author:

Lesley McFarlane – Development Officer, Health Specialist

e-mail: lesley.mcfarlane@scambs.gov.uk

Appendix A: Officer panel scores

Allocation amount £78,000

Applicant	Theme addressed	Officers' scores (%)	Amount Applied for (£)	Cumulative Amount (£)	Budget Amount (£)	Amount award
					78,000.00	
Orchard Park Community Council	ASB	84	8000.00	8,000.00	30,000.00	£8000
Romsey Mill	Mental Health	82	4158.00	12,158.00	25,842.00	4158.00
Let's Cook CIC	Food/diet	77	7568.33	19,726.33	18,273.67	7568.33
Histon & Impington M Health	Mental Health	74	4190.00	23,916.33	14,083.67	4190.00
Orwell Eco Youth	Environment	74	4860.00	28,776.33	9,223.67	4860.00
Unique Feet	Mental Health	73	8000.00	36,776.33	1,223.67	7500.00
Blue Smile	Mental Health	73	5422.00	42,198.33	-4198.33	5422.00
Cambridge Joint Play	Mental Health	72	5000.00	47,198.33	-9,198.33	5000.00
SSYI Sawston	Mental Health	72	7500.00	54,698.33	-16,698.33	7000.00
Creative Cooking (WAY)	Food/diet	70	5722.00	60,420.33	-22,420.33	5722.00
Cambridge Fire & Rescue	ASB	68	7000.00	67,420.33	-29,420.33	7000.00
Kite Trust	Mental Health	66	6500.00	73,920.33	-35,920.33	6500.00
Cambridge Acorn Jazz	Mental Health	61	5000.00	78,920.33	-40,920.33	5000.00
Woodcraft Folk	General	45	4000.00	82,920.33	-44,920.33	0
*Northstowe Scouts	General	*CCC	*4100.00			Community Chest
*Trumpington Scouts	General	*CCC	*5924.00			Community Chest
Total award amount						£77,920.33

*Redirect to Community Chest Funding

See project summaries for further information in Appendix D.

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Appendix B : Criteria and Application Form

Children and Young People Grant Fund 2022

Introduction

An opportunity has arisen to provide funding support to projects across South Cambridgeshire which help to empower children and young people to build self-belief and make a positive difference to themselves and their communities.

Successful applicants will be developing or running projects which aim to build resilience in children and young people and their communities to help keep them safe and enable them to thrive.

What should projects aim to achieve?

We are specifically looking for projects which address/achieve the following outcomes:

- Help children, young people and their communities to develop their own initiatives and by doing so contribute to their own resilience and well-being and that of their community
- Motivate and empower other children and young people and their community members to take part and by doing so develop social capacity.
- Develop opportunities for children, young people and their families to engage in positive activity which is beneficial to their physical and mental health and well-being
- Address social disadvantage and equality of opportunity.

How much can you apply for?

You can apply for funding of between £4k - £8k. You should consider your potential to offer added value in this process via match funding, partnership work or existing resource. This could be volunteering hours, donations or entry fees or the donation and loan of resources from other community assets such as your children's centre, school, nursery, library, church, parish council etc. Funds should be spent between January 2022 – December 2022.

Consideration should be given to how projects will be sustained and further developed beyond the term of the funding.

Presenting your application

Part 1) Project proposal

Your application must include a detailed project proposal that is written under the following headings:

- The geographic area in which you work / intend to work

- The description of the young people you work / intend to work with and why there is a need for your project
- The numbers of young people/ community members involved and when and where it will take place
- The issues or need you are intending to address and how you are going to use the funding
- How you will link with the wider community
- Your intended outcomes and how you will record what you have done and evidence your outcomes and impact
- How your organisation will ensure appropriate safeguarding processes and good practice.

Please note that you will be required to submit an evaluation of project outputs and outcomes (what the project has achieved) at 6 months and 12 months and submit to: Lesley.mcfarlane@scambs.gov.uk

Part 2) Submitting your application

You need to complete the application form and submit it together with your project proposal. The application form asks for:

- Basic information about your project
- Information about your organisation.

Eligibility criteria for applicants

Organisations must:

- 1) Be independently set up for charitable (not for profit), benevolent or philanthropic purposes. (N.B. Parish councils may also apply).
- 2) Decide policy and overall management practice through a committee of elected, unpaid volunteers (a management committee or board of trustees).
- 3) Have a constitution, mission statement or set of rules, aims and procedures.
- 4) Meet relevant legal responsibilities, including those of an employer, and adopt, implement and monitor good employment practices, including having relevant insurances to cover operations.
- 5) Provide evidence that employees are paid the National Living Wage and that they are not subject to zero-hours contracts.
- 6) Have systems and structures in place to manage their affairs effectively and efficiently, hold regular meetings to plan and monitor activities, keep minutes and circulate information to group members.
- 7) Illustrate user and member involvement in policy-making and management as appropriate.

- 8) Illustrate how they recruit and support volunteers as appropriate.
- 9) Adopt appropriate child and vulnerable adult protection, health and safety and DBS checking policies, as appropriate.
- 10) Prepare budgets, keep relevant financial records, monitor income and expenditure at least quarterly and prepare proper accounts. If part of a national or regional organisation, please only provide information relating to your branch. Please provide evidence of a 'business' account for the organisation, and of two cheque signatories. Please also submit your current audited accounts and annual report.
- 11) Demonstrate a *need* for financial support. You will be asked for details of your policy on unrestricted reserves, based on Charity Commission guidelines, please visit the Charity Commission's website for further information:
<https://www.gov.uk/guidance/charity-financial-reserves>
- 12) Charge service users where applicable at an appropriate rate in line with other local services. SCDC will not subsidise projects that are deemed to be under or over-charging clients.

Weighted Scoring Matrix

CRITERIA	Weighting
How the project meets the objective of helping young people and their communities to develop their own initiatives and by doing so contribute to their own resilience and wellbeing and that of their community	17.5%
How the project meets the objective of Motivating and empowering other children and young people and their community members to take part and by doing so develop social capacity	17.5%
How the project meets the objective of developing opportunities for children, young people and their families to engage in positive activity which is beneficial to their physical and mental health and well-being	17.5%
How the project meets the objective of addressing social disadvantage and equality of opportunity	17.5%
Value for money	30%

Application Form

1. What is the title and aim of your project?

2. What are the key objectives of your project?

How will it achieve the following?

Help young people and community members to develop their own initiatives and by doing so contribute to community resilience:

Help to empower young people to build self-confidence and resilience.

Motivate and empower other young people and community members to take part and by doing so develop social capacity:

Develop opportunities for young people and their communities to engage in positive activity which is beneficial to their health and well-being:

3. When will work funded by the grant take place?

Start date:

Finish date:

4. Please give details of your organisation

Name of Organisation:			
Name of 2 contact people in the organisation who will be responsible for administering this funding for your project			
Name	Role in Organisation	Name	Role in Organisation
Contact address:		Contact address:	
Daytime phone no:		Daytime phone no:	
Email address:		Email address:	

5. What is the legal status of your organisation? Is it:

- A Not-For-Profit community organisation ☐
- A Registered Charity ☐ Please give the charity number:
- A Company limited by guarantee ☐ Please give the company number:
- Another form of organisation ☐
Please give details:

6. Supporting Information

- a) If you have a recent annual report or other evidence of your effective work with children and young people then please feel free to submit this also (maximum 3 documents).
- b) Do you have any letters of support from partner organisations? Eg. Faith leaders, schools, or other youth groups?
- c) Does this application have the support of your District Councillor?

7. Project Costs

Expenditure

How much funding are you requesting?

Please list everything you will spend this grant on. Include VAT if applicable

Estimated cost of planned expenses / things you will buy	Cost less VAT	VAT if applicable
Total		

Quotations for equipment: You will need to supply quotations with your application for any items of equipment costing more than £200.

Match Funding

Does the project have match funding (in cash or in kind?) ☐ Yes ☐ No

What is the total of the match funding in cash? £

If match funding is provided in kind, please outline in the table below, how it is provided and who is providing it:

What support in kind is being offered? E.g. venue; staff time, resources	Who is providing this support?	What is the estimated value of this? Include costs/hourly rates
		.

8. Sustainability

Please tell us how you think your project or any equipment funded by this grant could become sustainable/contribute to the sustainability of youth and community activity. Please also identify any support you might need to achieve sustainability.

9. **Links to the wider community**

Please tell us how your project will link to the wider community. E.g. schools, faith organisations, youth groups, sport, intergenerational groups.

10. **Supporting documents**

Please confirm that you are submitting the following with your application form and project proposal (electronic copies acceptable)

The following essential documents from you or your supporting organisation. Please note we will not consider your application without these procedures in place:

A copy of their Safeguarding / Child Protection policy

☐

A copy of their Equal Opportunities Policy

☐

A copy of their public liability insurance

☐

Three quotations for any equipment costing more than £200 you intend to buy with this grant ☐

Please list any other supporting documents you are submitting with your application

☐

-
-
-

11. **Declaration**

Signatures of people applying for project funding:

I/we make this application with the understanding that I/we have responsibility carrying out the proposed project work, evaluating it and providing an end of project report as agreed

Full name in capitals	Signature	Date

- I certify that the information contained in this application is correct
- I am authorised to verify support and take responsibility for this project behalf of the above organisation
- If the information in the application changes in any way I will inform South Cambridgeshire District Council
- I give permission for South Cambridgeshire District Council to record the information in this form electronically
- I agree to include reference to South Cambridgeshire District Council in any publicity relating to this project

Signature	Date

Appendix C:

Table 5 Average Officer scores for each objective (%)

Applicant	Develop own initiatives contribute to resilience of self/community	Empowering young people & community members to take part	Positive Activity Beneficial to H&W	Equal Opportunity	Additional Value	Overall score	Average overall score
Cambridge Jazz	5,6,7	4,7,6	6,8,8	6,7,8	6,7,8	50,70,62	64
Blue Smile	7,8,7	7,8,7	8,8,8	8,7,8	8,7,8	66,77,77	76
Fire & Rescue	8,8,9	8,6,7	7,7,7	6,6,7	6,6,7	60,69,74	68
Creative Cooking	7,7,6	7,7,7	7,8,7	8,8,7	8,8,8	63,77,71	70
H&I MH	8,7,9	8,8,9	8,6,9	8,8,6	8,8,8	68,73,82	74
Kite Trust	7,7,7	7,9,5	8,8,7	8,6,6	8,6,7	58,74,65	66
Let's Cook	7,8,7	8,8,8	9,8,9	8,8,8	8,8,8	77,80,80	79
Orwell Eco Youth	9,8,7	9,8,7	9,7,8	8,8,7	8,8,7	73,78,72	74
Peruvian	5,5,4	5,6,4	5,5,4	3,6,4	3,6,4	37,57,40	45
Romsey Mill	8,9,9	8,9,8	8,8,9	9,8,9	9,8,9	73,85,88	82
SSYI Sawston	8,7,7	8,7,7	7,8,8	7,8,9	7,8,8	61,77,78	72
Unique Feet	7,6,8	7,8,7	7,8,8	7,8,9	7,8,8	61,78,80	73
Orchard Park	9,9,9	9,9,9	9,9,8	8,9,9	8,9,9	75,90,88	84
Joint Play	5,7,9	8,7,7	7,8,8	5,8,8	5,8,8	59,78,80	72

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Appendix D:

Officer Summary of all eligible applications:

Orchard Park Community Council

Who are they?	A not-for-profit community organisation
What is the proposal?	A project to engage with the young people of Orchard Park, to help them feel connected to their community and support them to make a positive difference.
Comments:	<p>This is a strong application which addresses a particular issue within a given locality and clearly meets all of the aims and objectives of the funding. The project will work with Romsey Mill to provide youth workers who will support those young people who are at risk of entering the criminal justice system and those already undertaking low level ASB in the community. The application has been split into two phases. The first phase aims to fund detached youth workers to directly engage with the young people identified as perpetrators of ASB to build trust. The second phase will be the delivery of a variety of youth work and activities. The plan is that activities will be co-produced with youths, demonstrating that they have a voice and a positive role to play in their community. There is a strong emphasis on young people taking the lead. This project is highly inclusive, addressing social disadvantage and building social capacity and investing in young people who otherwise feel disengaged.</p>
Reach:	20 young people with wider societal and community outcomes
How much requested?	£8,000
Match funding:	£2,436.95 (Children in Need via Romsey Mill)
Cost breakdown:	<p>2 x youth workers delivering 20 detached sessions and 24 Engagement sessions 2 x trips £2436.94. (+ £2436.94 Children in Need Match Funding).</p>

Staff travel costs to sessions & trips = £414.00,
 Food & Drink for sessions & trips = £460,
 Activities & Resources in materials for trips and sessions = £400,
 Overheads: Contribution towards core costs (management, office, HR, IT) £2,241.99
 SUB TOTAL = £5952.93 + £2047.07 to be spent towards a project designed or
 commissioned by the young people.
 TOTAL £8000 (*any funds not spent can be returned*)

Score (%) 84

Officer Recommendation: Approve in full

Romsey Mill

Who are they? A Cambridge-based charity, working with children, young people and families, many of whom face significant challenges in their lives.

What is the proposal? Cambourne Youth Autism Programme. The project, although specifically stated as Cambourne also plans to draw in young people from a much wider geographical patch across the District. It will work with young people with autism, in years 5-12 by providing additional weekly sessions to two groups (older and younger age ranges). These sessions are over-subscribed and already have a waiting list. If granted, this funding would be to provide more spaces.

Comments: This is a strong application which addresses a specific need within a specific locality targeting young people who often feel excluded from mainstream youth activities. Many children with autism are disengaged from school, as a result of anxiety, school refusal, low mood or exclusion. They can display very challenging behaviour including violence towards family members, experiencing poor mental health, and many are excluded from wider community events, leaving them feeling very isolated and lonely. The panel felt that this application met the aims and objectives of the grant funding. It will help to build capacity within an already over-subscribed and popular group and enable more young people to access this specialist support. The funding would represent very

good value for money. The cost to deliver the programme is much greater than the amount applied for.

Reach: 72 individuals plus wider reach to family and community

How much requested? £4,158

Match funding £14,250

Cost breakdown:

Personnel: £10,569

Travel: £ 770

Subsistence: £190

Venue: £ £1,197

Activity Costs: £820

Overheads: £4,862, Items include VAT where appropriate.

Total cost £18,408

Score (%) 82

Officer Recommendation: Approve in full

Let's Cook CIC

Who are they? A Community Interest Company which uses a “train the trainer model” to deliver practical and participatory cookery lessons. Upskilling volunteers from a range of community organisations such as schools, youth clubs, scouts and guides.

What is the proposal? To train 20 volunteers from a number of groups and clubs across the District to upskill volunteers to deliver a range of cookery workshops to children and young people.

Comments: This is a sustainable model of delivery which not only improves cookery skills to young people but also enhances the skills of the volunteer. Previous evaluation has shown that participants are likely to pass on these new skills. The project has the ability to reach a wide range of young people from different backgrounds across the District. Specifically, they aim to target those areas which rank higher on the indices of multiple deprivation

with the aim of sharing tips, tricks and techniques to make food go further, cook on a budget and reduce food waste. The panel felt this was a good application which addressed the aims and objectives of the funding.

Reach

For maximum impact, rather than just reach, they promote repeat attendance by young people to rehearse and embed the skills learnt such as safe peeling and chopping or other techniques such as hot cooking, healthy food swaps or budgeting and planning to avoid food waste.

As a guide they ran a similar model for Buckinghamshire Waste Partnership (albeit with 20 clubs rather than 10) that achieved a combined total of 3345 direct beneficiaries / 4459 indirect beneficiaries - 7804 combined. This was achieved through a mix of settings and across a 12-month delivery period.

It is likely that average numbers will be lower per month in South Cambs over the actual funded period, potentially around 2500 - 3000, given that it is slightly shorter, but we have considered legacy within the bid and how activity can be supported beyond 2022.

How much requested?

£7,568.33

Match funding:

Volunteer model. Equivalent paid delivery would cost IRO £20/hr for a lead trainer and £15/hr for a support trainer.

Cost breakdown:

£4068.00 Organisational costs (Recruitment of clubs, delivery of training, administration of club expenses, reporting and general project management)

£350 expenses to clubs x 10 - equipment, ingredients and sessional worker fees (if applicable)

Score (%)

77

Officer Recommendation: Approve in full

Histon & Impington Friends

Who are they?

A charity, village based which helps to support wellbeing, mobility, sport and recreation for all members of their community

What is the proposal? To train a team of young people within Impington Village College that will act alongside a team of adults as wellbeing champions. The aim is that they will be available to students within the college providing peer support. The project will also conduct wellbeing workshops, share information and tools to help breakdown stigma and open up conversation. They plan to undertake further outreach work within local youth groups to spread their work beyond the college.

Comments: A strong project idea, representing good value for money with the potential for reach within the community to be high. It has the support of the local church who are also undertaking work in this area. However, the panel felt it would be difficult to measure the success of this project. The Council runs a similar scheme offering employees peer to peer support by trained mental health first aiders but understand this to be very under-utilised. The panel's concern is that this project is reliant on young people coming forward and asking for support/help, which would be challenging and that it leans toward a more reactive approach to addressing mental wellbeing.

Reach 25 young mental health champions trained within the college to reach out to 1500 pupils plus engagement outside the school community in sports clubs and youth organisations;

How much requested? £4,190
Match funding: None

Cost Breakdown:
£1,000 for project launch; £3040 counsellor time (@£20/hour – 4 hours per week for 38 weeks) plus £150 for t-shirts for the young mental health champions.

Score (%) 74
Officer Recommendation: Approve in full

Orwell Eco Youth Council

Who are they? Orwell Parish Council

What is the proposal?	To create a youth council to support the Parish Council's Environmental group and build on interest for more environmental projects to participate in by existing members of their youth club.
Comments:	This is a well thought out and well-planned and innovative project. The funding, if granted, would support a sessional worker to mentor and provide opportunities for young people to deliver environmental projects in their community such as tree planting, creating eco-friendly products, an eco-friendly youth club and contribute to the parish council's debates and activities. Early work has already demonstrated inter-generational work encouraging wider community involvement and bringing numerous groups and activities together. This project supports the Council's goals to address climate change and builds both social capacity and individual/community resilience. The Youth Group have not applied to the Zero Carbon Communities (ZCC) scheme in any of previous rounds of funding, but Orwell did receive £4,150 for their Living Food Bank – Climate Café project back in December 2019. It's uncertain whether they would meet future grant funding from ZCC as there is a push towards clearly identifiable and measurable carbon reduction impacts, which this project might struggle to achieve.
Reach	150
How much requested?	£4,860
Cost breakdown:	
Project worker (6hrs/week)	£4680
Venue hire for 6 community events	£0 provided by Parish Council
Refreshments	£180
Score (%)	74
Officer Recommendation:	Approve in full

Unique Feet, Cambridge Rare Disease Network

Who are they?	A charity which provides support to local families and their children, recognising that families living with rare conditions can often feel isolated and may rarely meet someone else with the same disease. The group brings people together to provide support, friendship and confidence building activities.
What is the proposal?	To bring together a community of families experiencing life with a rare disease. It is anticipated that any monies granted would pay for group coordinator, plus provide numerous activities for members to participate in.
Comments:	The panel felt this was a good application for a very good cause which would help support a very marginalised group. However, it's ongoing sustainability is questionable as, beyond the funding, it is unclear how this could be continued. The model is reliant on members to take things forward but without ongoing funding it's unclear how this would be achieved. The funding is mostly to pay for outings to enrich the lives of those affected. This project could be part-funded to provide cover for the group co-ordinator but without funding all of the activities listed.
Reach:	160 directly
How much requested?	£8,000
Match funding:	£3,000
Cost breakdown:	
Group coordinator 5hrs/wk	£4420
Horseriding lessons	£25pp £500
You Can Bike Too sessions	£5pp = £200
Grafham Water Activity Day	£50pp = £1000
Clip and Climb sessions	£12.50pp = £250
Colours of Dance Radiates sessions	£15pp = £750
Dance studio hire	= £200
Arts, crafts, gardening. cooking materials	= £680
Score (%)	73
Officer Recommendation:	Approve £7500 (the majority of activities can still proceed without full funding).

Blue Smile

Who are they?	A local charity supporting the mental wellbeing of Cambridgeshire pupils via art-based therapies, to help unlock their potential to learn and be happy.
What is the proposal?	A school-based project providing 1:1 arts therapy for 20 young children at Histon & Impington Brook Primary school identified as experiencing poor mental health. Additional group sessions are also provided for children identified as needing less dedicated support together with whole-school class workshops to raise awareness of good mental health.
Comments:	<p>This charity works with schools to support pupil mental health. Through the expression of art, these sessions enable children to express safely, traumatic memories which might otherwise adversely affect their lives. The therapist works alongside the child to support them. Children with more complex needs are supported for as long as needed (usually around 26 sessions). They aim to improve wellbeing and improve confidence and self-esteem. A whole school approach to positive mental wellbeing is advocated throughout the school and additional training and support provided to staff. The charity has worked with schools extensively across Cambridgeshire and have made a positive impact to date by either providing an outreach service or by partnering with a school such as Histon & Impington. As well as the 1:1 and group work, they support staff across the school to develop a whole-community approach to mental wellbeing. It's a good application which the panel felt met the aims and objectives of the funding and represented reasonably good value for money.</p>
Reach:	20 individual pupils 1:1, plus group sessions plus whole school approach to mental wellbeing
How much requested?	£5,422 – to cover the cost of the therapist only.
Match funding:	£3,666 each term provided by the school
Score (%)	73

Officer Recommendation: **Approve in full**

Cambridge Joint Play Schemes

Who are they?	A local charity which provides holiday playschemes for children and young people with moderate to severe learning disabilities.
What is the proposal?	If granted, the funding would be used to open their Saturday Clubs and Half Term activities, where these young people are taken into the community to participate in a monthly calendar of events.
Comments:	The panel felt that this project addressed a specific need for respite weekend/ holiday sessions. The application didn't always address how it would achieve the aims and objectives of the grant funding, although it was felt that it was strong on social disadvantage as it addressed the needs of a very isolated group of young people severely limited to participation in regular community activity. The panel also welcomed the recruitment of young volunteers via 6 th form colleges to build social capacity and extend its reach further into the community.
Reach:	30 families
How much requested?	£5,000
Matching funding:	None
Cost breakdown	
2 x Cinema visits:	£260
Crazy golf:	£750
Xtreme trampolining:	£750
Sea Life Centre	£1000
Church Farm	£660
Gullivers Dinosaur park	£900
Banham Zoo	£920
Total:	£5240.00
Score (%)	72

Officer Recommendation: **Approve in full**

Shelford & Stapleford Youth Initiative (SSYI) - Sawston

Who are they?	A local charity working to provide support to young people living the local area. They offer safe spaces to socialise; a listening ear and opportunities to develop and grow.
What is the proposal?	This project seeks to grow on the work of the SSYI focusing on young people within the Sawston area by building capacity to provide greater access to activities and sports.
Comments:	<p>This youth group did receive funding in 2020 via the Children and Young People's Area Partnership Grant funding valuing £7,681, although the funds were towards a specific locality youth project. The panel felt this was a good application with strong aims and objectives which met much of the criteria for our funding, and which has attracted good match funding.</p> <p>They are applying for £7,500 as Sawston Parish Council have indicated they anticipate providing the £3,500 difference for the 12- month programme. Even a grant of less than the requested amount from SCDC will really help us establish and grow this work</p> <p>Regular (weekly) activities planned are:</p> <ul style="list-style-type: none">- Open access evening youth club with indoor activities (Cooking, games, discussions eg with PCSOs, specialist workers)- Detached work around the village (one weekly slot)- Outdoor sports session (football, volleyball)- 1:1 mentoring for a small number with particular needs- group at Sawston Village College
Reach:	<p>SSYI keeps a log of all young people participating in our activities. Currently 110 of these are resident in Sawston (out of 250 involved overall in SSYI). With this project in the village we anticipate this number will grow during the year, and they will undoubtedly see the local activity there as their primary interface with SSYI. , however, it was felt that the funding was to support existing generic youth club activities without bringing anything new to address a specific issue.</p>

How much requested? £7,500
Match funding: £3,000

Cost Breakdown:

Staff time: 7,800 (9 hrs/week for youth lead)
Travel £540 (30 miles/wk @.45pm/mile)
Subsistence & refreshments: £1000 (£25/wk for 40 weeks)
Sports equipment £550 (Balls, nets, posts, gloves and bibs)
Club resources £650 (cooking materials, games, first aid)
Trips £480 (day visits estimated at £160 per trip for 3 trips)

Score (%) 72

Officer Recommendation: **Approve £7000** (this project can proceed without full funding)

Creative Cooking

Who are they? WAY – Waterbeach Action for Youth

What is the proposal? A project to promote healthy cooking from scratch using food waste donated from the Tesco Fare Shares scheme. The project aims to address food related themes such as availability, accessibility, nutrition, cooking skills and knowledge, reducing food waste.

Comments: A good application, promoting an essential life skill which is often missing in current 'fast food lifestyles'. It connects well with the wider community via recipe sharing and promotes multi-cultural inclusivity, using recipes from a wide range of ethnic cultures. However, some funding is requested to cover capital expenditure which could be accessed via Community Chest.

Reach: 68 directly plus indirect reach to families

How much requested? £5,722
Match funding: £2,304

Breakdown of fees applied for:

Cooking Tutor £38 including on costs per session x 48 sessions = 1,824 Rent of Tillage Hall, Waterbeach 48 x £21 per session = £1008 Equipment -

pans, cooking utensils, aprons, oven gloves £320 Cleaning and Covid related equipment - £80 Vol expenses 2 x volunteer per session @ £5.20 x 48 = 498
 Ingredients over and above the free Fare Shares £25 per session x 48 = £1,200
 Laminating and printing of adverts and cooking book £75
 End of term themed blind taste tests £55 x 3 = £165 Food Hygiene Level One Training - £27 x 8 = 216 Admin time to monitor and report on progress x 24 hours x £14 = 336
 Total £5,722

Score (%) 70

Officer Recommendation: Approve in full

Cambridge Fire & Rescue

Who are they?	A charity which provides a week-long course for young people to participate in fire-station activities and simulated emergency activities. It aims to reduce the risky choices made by young people and reduce anti-social behaviour by raising awareness of the consequences of actions. They work with schools who refer pupils who demonstrate risky behaviours, or who would benefit from building self-esteem and confidence, individuals identified as gifted and talented, or as a reward for good behaviour.
What is the proposal?	Funding is requested to deliver two courses; each course is available for 12 young people. Referrals are accepted from schools, District Council, Community Safety Partnership (CSP) and Problem Solving Groups (PSG).
Comments:	A great project idea which has been going for some time, with good outcomes but was originally funded by the Fire Service which withdrew its funding a few years ago. It's an inclusive course targeting a broad range of demographics however, it's immediate reach is not as great as other projects but it's reach to society beyond the programme is great.
Reach:	Total reach 24 young people, but wider societal benefits.
How much requested?	£7,000
Match funding:	£2,000

Cost Breakdown:

5 x specialist Community Development Instructors which are Firefighters on a separate Community safety contract and trained in communication with CYP as well as conflict and resolution. These are present all week. £4204.98 this includes all NI contributions etc.

Consumables for the week which includes all drinks, breakfast and lunch £150

Each course costs a minimum of £4354.98 x 2 = £8709.96 we have asked for £7,000 with the service taking up the remainder £1709.96

Score (%) 68

Officer Recommendation: Approve in full

Kite Trust

Who are they? A charity, which supports wellbeing and creativity for LGBTQ+ young people across Cambridgeshire.

What is the proposal? To increase capacity for youth work to support 50 young LGBTQ+ individuals within South Cambridgeshire.

Comments: This is a well-established charity which specialises in helping young LGBTQ people. Research suggests that LGBTQ youth have elevated risk of suicidal behaviour and self-harm. The project plans to extend their work to provide more 1:1 support and increase the number of group activities across the District. This additional support should help to build self-confidence and resilience to improve outcomes. The increased capacity will allow the charity to be more visible in schools and improve their reach and build stronger relationships. If granted, the funding would cover the cost of a youth worker, plus contribute to volunteer travel expenses. The total cost of the programme is £14,000 for which they have secure match funding.

Reach 50 young people

How much requested? £6,500

Match funding: £14,000

Cost Breakdown: No capital costs requested. The amount requested is to cover operational costs: £5000 1 day/week for a Youth worker (salary) for 1 year. £1,000 youth worker and volunteer travel expenses. £500 Young People's Travel Bursary.

Score (%) 66

Officer Recommendation: Approve in full

Cambridge Acorn Jazz Project

Who are they?	A local charity which undertakes therapeutic work with children and families to address issues related to stress, trauma, attachment and social justice.
What is the proposal?	The Cambridge Acorn Project will be partnering with Cambridge Modern Jazz to create the opportunity for young people experiencing inequality to experience music making and improvisation through three music workshops.
Comments:	The project aims to engage with young people who are excluded from, or unable to access mainstream activities whether from social or financial exclusion. The workshops (to take place within schools) will be video recorded and distributed, subject to permission, to other schools and youth groups. Participants will work within peer groups and eventually perform to families and peers. Referrals to the project would be encouraged via existing networks with all financial barriers to participation removed. This is great project using music therapy to address mental health and trauma and build self-expression and self-confidence. However, the panel felt it was unclear from the application how inclusive the project was. It wasn't as strong as other applications in meeting the objectives of this grant fund.
Reach:	Unable to ascertain.
How much requested?	£5,000
Match Funding:	£2,500 (for promotion, website and project management)

Cost breakdown: Musician fees (3 concerts) £1750/day = £2600
 facilities/technical/filming (2 of 3 days) £1000
 Instrument hire/insurance (2 of 3 days) £ 1000
 Admin. Overheads and sundries £400

Score (%) 61

Officer Recommendation: Approve in full

Woodcraft Folk

Who are they? A charity, offering weekly groups sessions for young people which build skills in the natural environment.

What is the proposal? The organisation would like to host a group of 6 children and one adult to travel to the UK from Peru to attend the Woodcraft Folk international camp next summer.

Comments: Whilst the panel felt this was a wonderful idea and opportunity for the delegation to visit the UK, it was felt that it's reach was very narrow. It would be a memorable experience for the Peruvian children, but that it did not meet the aims and objectives of the funding, namely building community resilience, empowering young people, developing social capacity or addressing disadvantage for young people within South Cambridgeshire.

Reach: 4

How much requested? £4,000
 Match funding: In kind via volunteer support

Cost breakdown: Flight tickets.

Score (%) 45

Officer Recommendation: Decline: This application does not meet the aims and objectives of the fund.

Officer Summary of applications better suited to Community Chest

Northstowe Scouts

Who are they?	A local charity which offers education opportunities for young people to help develop life skills in a range of settings. This group has an established Beaver, Cub and Scout pack.
What is the proposal?	To buy mess tents and camping equipment
Comments:	Funding is requested by the group to buy equipment for their camping expeditions. As this is all capital outlay, the panel felt that this scheme would benefit from applying for Community Chest Funding.
How much requested?	£4,100
Score (%)	0
Officer Recommendation:	Redirect to Community Chest

Trumpington Scouts

Who are they?	A local charity which offers education opportunities for young people to help develop life skills in a range of settings. This group has an established Beaver, Cub and Scout pack.
What is the proposal?	To buy a shipping container and accessories for storage of scout equipment.
Comments:	Funding is being sought for capital to buy equipment to improve storage facilities at the Scout venue, Trumpington Meadows Primary School. The panel felt that this application did not meet the aims and objectives of the funding and that they should be directed to Community Chest for any requests for capital outlay.
How much requested?	£5,924
Score (%)	0

Officer Recommendation: **Redirect to Community Chest**

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Notes to help those attending meetings in person at South Cambridgeshire Hall

Notes to help those people visiting the South Cambridgeshire District Council offices – please also refer to the Covid-security measures relating to meetings in the Council Chamber which are on the website page for each relevant meeting.

Members of the public wishing to view the meeting will be able to watch the livestream via the link which will be publicised before this meeting.

Members of the public wishing to attend the meeting in person, please contact Democratic Services at democratic.services@scambs.gov.uk

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 03450 450 500 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this is via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give

protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the Fire and Rescue Service.

- **Do not** re-enter the building until the officer in charge or the Fire and Rescue Service confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. Public meetings are webcast and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. If you do so, the Chair will suspend the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

Since 1 July 2008, South Cambridgeshire District Council has operated a Smoke Free Policy. No one can smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Until the lifting of Covid restrictions, no vending machines are available. Bottled water is available for attendees at meetings.

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